



Recreation Council Monthly Meeting Minutes – January 9, 2025

In attendance:

Jarod Picone, Max Moog, Keith Martin, Brian Caldwell, Tom Spray-Fry, Jamie Bakert, Katie Reinke, Kelly Beninghove, Kevin Parry, Maria Hamilton, Kara Burman (BCR&P), Dalwinder Singh, David Mullaly, Bill Sadera, Christine Carey, Brad Ferriell, Elanor Huber, Sue Grandizio (representing ladies tennis), Marcy Murphy

Call to Order

Mr. Picone called the meeting to order at 8:16 p.m. He asked Kara Burman, regional coordinator for Baltimore County Recreation & Parks (BCR&P) Region 1 Office to introduce herself to the council. Council members in attendance introduced themselves as well.

Council Report – Kevin Parry

1. Reimagining Recreation Updates

As a follow up from information shared at the December 2024 CMRC meeting, Mr. Parry noted that rosters for travel and adult programs can be sent via email to bcrpreistrar@baltimorecountymd.gov; please also copy him and Donna King and Donna King (daking@baltimorecountymd.gov) as well as the president and treasurer. These will then be uploaded into CivicRec. With the rosters, “less is more,” so programs just need the first initial and last name of the participant in the county-provided sheet (available on the CMRC website).

Mrs. Huber asked about programs like fitness with rolling registrations. Ms. Burman advised sending over the registrations in bulk when they are finalized and then submitting periodic updates as more names are added to the rolls.

Approval of Minutes

Mr. Spray-Fry’s seconded Mrs. Reinke’s motion to approve the December 2024 meeting minutes as presented.

Treasurer’s Report – Dana Gayleard

Mrs. Gayleard was absent for the meeting. Mr. Picone presented the TR for December 2024 reviewing notes on the document provided to council members in attendance. He also noted the General Fund amount of ~\$11,000, which is trending in the right direction. Mr. Picone also asked programs to review the list of uncleared checks provided by Mrs.

Gayleard and if they know the vendor, please reach out to them for the status of the check and report back.

REMINDER from Mr. Picone – please use Mrs. Gayleard’s updated email address: accounting@carrollmanor.org.

Mr. Mulally seconded Mrs. Beninghove’s motion to approve the December TR as presented.

President’s Report – Jarod Picone

1. Volunteers and Program Registrants

Mr. Picone reminded the council and attendees of compliance statement and that ALL volunteers are to complete a free background check for liability purposes.

2. BCR&P Reimagine Recreation Update

Mr. Picone shared that he sent the Memorandum of Understanding between councils and BCR&P to all directors at large, collected feedback, and signed the document. It is posted to the CMRC website (*Update: the document has been replaced with the version featuring the county’s signature.*)

Given the execution of the MOU, there are some “to do” items for CMRC:

- a. Physical address for tax return: The P.O. Box is not allowed for this purpose. Mr. Bakert suggested a virtual address which the council will explore.
(*Update: As of Jan. 15, CMRC has a new virtual address which is posted on the website: 1301 York Road, Suite 800 #1147, Lutherville, MD 21093*)
- b. Insurance: CMRC will need general liability insurance for its 1099 employees. Mr. Moog is working with the insurer on this addition and to finalize other policy details.
- c. CMRC equipment inventory: Mr. Picone advised that if programs have items in storage at the various CMRC sheds and closets that they get rid of things they are no longer using. Soon, CMRC will have to inventory the items in each of these storage units for the county’s records.
- d. Indemnification insurance from county: For volunteers to qualify for Indemnification Insurance from the county, there must be:
 - a. No subletting of permits to other organizations;
 - b. No contracts with third party vendors for use of facilities without appropriate department contracts/agreements;
 - c. Background checks for all volunteers in line with County Code Section 30-3-102 (see above); and
 - d. Concussion risk awareness requirement for all volunteers associated with youth programs in line with State Law 14-50; this will be posted to our site and provided by the county.
- e. Mandatory emergency plans for each council: CMRC will post this to our website; template to be provided by the county.
- f. Suspected / alleged child abuse reporting: Councils must have internal policies in place; wording to be provided by the county.

3. **Summer Camp Committee**

Group met on January 7 and had a good discussion on summer camp employees' pay rate. They will create a written policy for CMRC.

4. **Vice President Vacancy**

Mr. Picone reiterated that CMRC is still without a vice president. Anyone interested in the position should notify the executive board.

5. **Group Leadership Fund**

Mr. Picone noted that CMRC will receive a ~\$40 refund from the county for unused funds for group leadership. This was built up and funds were used to pay staff for various programs.

6. **Moment of Silence**

Mr. Picone asked the council to participate in a moment of silent reflection in memory of Jeanne Menapace, who passed Dec. 28.

Budget Presentations

1. **Youth Cricket** (Dalwinder Singh)

Mr. Singh presented the budget for 30 participants in the Spring 2025 youth cricket program. He noted that the U17 and U19 teams play in local tournaments as a "travel team." Mr. Picone clarified that they are "travel" in name only as everyone plays, there are no tryouts, etc.

The group utilizes Cloverfield Park for their matches. Mr. Picone noted that the county has invested funds to revitalize the pitch and surrounding area for greater cricket use in the county.

Mr. Singh noted that the budget includes the \$10 field fee no longer in place. Mr. Moog said he would back that out to give the program a greater surplus.

Mr. Caldwell encouraged the program to create an intro course or free play opportunities for the community to learn more about the sport.

Mr. Bakert seconded a motion by Mr. Spray-Fry to approve the budget as presented.

New Business

1. **Carroll Manor Elementary School (CMES)**

Mrs. Carey noted that costs to renovate the shed at CMES came in at \$2640. The in-house and travel baseball programs have agreed to split the cost 50/50. An invoice has been sent to the in-house baseball commissioner for their half. Mr. Bakert noted that travel can pay the full expense now utilizing Benevity funds earmarked for the batting cage renovations.

Mrs. Carey noted that the \$25 program fee in the latest CMRC travel budget would cover the \$1320 for the travel baseball portion of the renovations. Mr. Picone advised all

programs to have funding in place and approved beforehand for projects like this.

Mrs. Carey noted that a community member contributed roofing materials and labor and is seeking a letter for a tax write-off for that donation. That letter cannot come from the CMRC travel baseball program and must come from the 501(c)(3) entity CMRC.

Discussion of ownership of the shed was tabled for the future.

2. **Travel Baseball Fundraiser Request**

Mrs. Carey said the travel baseball program is seeking permission to add a few dollars to the items in its swag store for teams. Proceeds would go toward end of the year coaching gifts and/or the batting cage renovation project.

Mrs. Reinke seconded a motion by Mr. Spray-Fry to approve the fundraiser request.

3. **Program Updates**

Mrs. Beninghove (youth basketball) asked to spread the word that parking near the doors to the gym and dance studio at Jacksonville Elementary School is prohibited. Given the lack of lighting and volume of young participants entering / exiting the building, that area should be clear of vehicles.

Adjournment:

Mr. Picone adjourned the meeting at 9:06 p.m.

****The next meeting will be held February 13, 2025, at 8:15 p.m. at Sweet Air Park.***