



Recreation Council Monthly Meeting Minutes: May 16, 2024

In attendance:

Jarod Picone, Doug Menapace, Keith Martin, Max Moog, Brian Caldwell, Katie Reinke, Kevyn Allgeier, Dana Gayleard, Eleanor Huber, Stephanie Wilson, Kelly Beninghove, Adriane Burke, Christina Yoon, Erin Laird, Karin Weber, Paul Franzoni, Dalwinder Singh, Sue Quinn, Bill Keiber, Michael Lashley

Call to Order

Mr. Picone (president) called the meeting to order at 8:21 PM.

Approval of Minutes

Mrs. Reinke seconded Mr. Caldwell's motion to approve the April 2024 meeting minutes as presented.

Treasurer's Report

Mrs. Gayleard presented the April Treasurer's Report (TR). She noted that Travel Baseball is now its own line item, separate from In House Baseball, and that there are fees to be transferred in May and June. Mr. Caldwell seconded a motion by Mr. Martin to approve the April TR as presented.

Council Report

Kevyn Allgeier

1. Reimagining Recreation / BCR&P

Over a two-week period, the county held four open houses regarding Reimagining Recreation, including a question-and-answer session allowing community members to pose inquiries.

Some updates:

- Fees will not be in effect for rec councils until January 2025.
- The county plans to go back to the priority order of local before neighboring councils.

2. County Budget

County will hold meeting to vote on the budget, including recreation and parks, on May 23. The budget features 90 full-time positions.

3. Sweet Air Park

Mr. Allgeier announced that LED lights were installed at Sweet Air Park, both inside and outside.

4. CMES Tennis Nets

Mrs. Quinn asked for help fixing one of the tennis nets at Carroll Manor Elementary; Mr. Allgeier noted that he made a previous request for this service and will do so again.

President's Report

1. CMRC Martial Arts Program

Mr. Picone announced that the program has been suspended as it is operating without a budget and hasn't recorded registrations since winter. Therefore, the program has no permit for space at SAP. Mr. Picone will meet with the program representatives to discuss next steps.

2. Reimagining Recreation

On April 15, Scott Jenkins represented Mr. Picone at the county meeting. Mr. Picone noted that the group is working on definitions to clearly identify who is using fields and facilities (see end of minutes). The definition clarifies what is a recreation program vs. travel/club program vs. outside club/travel program. The group decided that if the entity has its own tax ID number, it is a separate entity from a recreation council.

3. Sweet Air Park Turf

County Executive Bob Smith was tasked with finding another location for a turf field in the area, either existing or new. The only counter proposal was for Carroll Manor Elementary School outside of buying a parcel of land. Still no funding for this effort.

4. CivicRec

Mr. Picone noted that CMRC will maintain a credit/debit card tied to the PNC account in order to secure facilities via the county's CivicRec reservation platform. So the card for the council will not be closed as noted in the April meeting.

Old Business

1. Online Payment / Reimbursement Form

Work continues to perfect [a new, online payment / reimbursement form](#), after testing turned up some issues. Mr. Moog announced that this would be ready to use in the next fiscal year to allow time to work out some bugs.

2. Travel Baseball

The executive board continues to work with travel baseball to finalize outstanding balances.

3. Checkbooks

Mr. Picone reminded everyone that checkbooks assigned to programs will close in the new fiscal year. He advised drawing down use of the checks now so there is time for them to clear.

4. Fireworks Update

Mr. Menapace announced that the large stage has been approved for use June 29 at no cost to CMRC (county waived the fees). The Optimists and CMRC continue to work on all the elements to submit permitting to the county in early June and prepare for the event with a rain date of July 6.

Mr. Martin announced that he will be sending out sign ups for raffle ticket sales as well as set-up / clean up duties on June 29 and the morning of June 30.

5. Participant Registration / Background Checks

Mr. Picone reminded programs that all participants need to be registered and that all volunteers must complete a background check via Baltimore County. More information [on the website](#).

6. CMRC Budget Calendar

Mr. Picone proposed the following budget calendar based on when a sport's season occurs:

- Spring - budget in Oct.; open registration Dec.-Feb.
- Summer Camps – budget in Jan.; open registration April - June
- Fall – budget in April; open registration June-July

- Winter – budget in August; open registration Sept-Oct

Program directors are welcome to propose a different schedule. Mr. Picone noted we would like to establish a calendar with the new fiscal year.

7. AED Maintenance

Mrs. Gayleard noted that the company has not replied after three messages regarding a service contract. Mr. Allgeier added that he has new AED units and is awaiting covers so they can be installed without being affected by weather. If those new, county-purchased units replace existing units, he'll inquire about upkeep; Mrs. Gayleard will continue to check on servicing the ones currently in place, which can be put in service in addition to the new units as needed.

New Business

1. Nomination of Directors

Mr. Kieber nominated the following as candidates for election to the CMRC 2024 Board of Directors:

- President: Jarod Picone
- Vice-president: Doug Menapace
- Treasurer: Max Moog
- Secretary: Keith Martin
- At-large Director: Brian Caldwell
- At-large Director: Kelly Beninghove
- At-large Director: Katie Reinke
- At-large Director: Tom Spray-Fry
- At-large Director: Jamie Bakert

Mr. Kieber then entertained nominations from other council members. Hearing none, the nominees are confirmed without a needed election at the June meeting per the CMRC bylaws. They will begin their term July 1, 2024.

Budget Presentations

1. Men's Futsal

Mr. Moog presented on behalf of Mr. Khan; program budget similar to current year. Mrs. Reinke seconded a motion by Mr. Menapace to approve the budget as presented. Following discussion, Mr. Picone pointed out that the program may not need to pay for leadership, but it would be revisited at a later date.

2. JES Early Bird Gym

Mrs. Weber represented Mrs. Lee for the budget presentation for the fall 2024 through spring 2025 sessions. Budget is similar to current year with some buffer built in to accommodate staff pay, etc. Mr. Menapace seconded a motion by Mr. Caldwell to approve the budget as presented.

3. CMES Early Bird Gym

Mr. Menapace represented Mr. Wall; program budget similar to current year. Mrs. Reinke seconded a motion by Mr. Menapace to approve the budget as presented.

4. CMRC Fitness

Mrs. Huber presented the budget noting that the registrations and participants numbers were reversed in the budget sheet. She also inquired about insurance for instructors given changes in county policy. Given the nature of the instructors as compensated, Mr. Caldwell noted it would not be a bad idea for them to secure coverage. Mr. Picone also noted that the council needs to have a discussion in June regarding direct deposit for paid instructors to figure out the numbers it would involve and if it justified an additional \$55/month in fees from PNC.

Mrs. Reinke seconded a motion by Mr. Menapace to approve the budget as presented.

5. 3rd Grade Boys Basketball

Mr. Picone presented for DJ Vail, who is running the program. This would be a summer program for a travel team renting a facility for use. Mrs. Quinn seconded a motion from Mr. Caldwell to approve the budget as presented.

6. Travel (PFC) Soccer

Mrs. Yoon presented for the program, which proposes to run at a \$0 operating result. Mrs. Reinke seconded a motion by Mr. Menapace to approve the budget as presented.

7. In-House Soccer

Mrs. Yoon also presented for the in-house program, also operating at \$0 result. She noted that the program does hire Coerver to run the Hot Shots program, but they are only paid instructors in the program. Mrs. Quinn seconded a motion by Mr. Caldwell to approve the budget as presented.

8. Roller Skating

Ms. Wilson presented the budget for the program where participants pay the \$25 CMRC and related fees once as well as a one-time fee of \$15; subsequent sessions are \$5 each. Mrs. Reinke seconded a motion by Mr. Caldwell to approve the budget as presented.

Note: Mr. Martin noted that he will correct fiscal years on all the budgets before saving them as final in the CMRC files.

New Business (Cont.)

2. Summer Basketball Program

Ms. Laird and Mr. Lashley presented a proposal for a summer, drop-in program for girls entering grades three through eight in fall 2024. The program will utilize skills and drills as well as scrimmages with no assigned teams from mid-June to mid-August on Wednesday nights at SAP.

While the organizers were prepared to present a budget, they were not on the agenda. Therefore, Mr. Picone, hearing no objection from the council, allowed the program to open its registration and advertise given the date with the understanding they will present a budget at the June 13 meeting.

3. Expired Program Surplus

Mr. Picone noted that "Top Shelf Baseball" has \$2124.76 in its account and CMES Sport Camp has \$1156.62 in its account; both programs have been dormant for some time. Mr. Caldwell seconded a motion by Mr. Picone to transfer the Top Shelf Baseball (aka Al Bumbry Baseball) surplus to the in-house baseball program and to transfer to Sport Camp surplus to the CMRC General Fund.

4. PFC Soccer Request – GotSport Registration Platform

Mr. Picone read a request from Heather Hourihan, soccer co-chair and travel soccer commissioner, to use the GotSport soccer registration platform to avoid duplication of time and effort copying over registration data from Stone Alley. Mrs. Hourihan, an unpaid volunteer, has been copying everything over for tournaments, including entering birth certificate verification.

GotSport would adopt the current CMRC waiver language with no additional costs to CMRC.

Mrs. Reinke seconded a motion by Mr. Caldwell to approve the use of GotSport for PFC Soccer for a one-year trial period. Prior to renewing, PFC Soccer will report back to the council on its use.

5. SAP Parking for Independence Day Celebration

Mr. Picone discussed the possibility of utilizing parking spaces at SAP for volunteers and possibly a

fundraiser for CMRC. Mr. Martin seconded a motion by Mr. Caldwell to set up a committee to come up with such a program, utilizing Mr. Bakert as well. The group will report back to the council at the June 13 meeting.

6. Projector / Screen Purchase

Mr. Picone noted that the executive board approved the purchase of a projector and screen for official CMRC use. Previously, the executive board was utilizing its personal items for this use and the new equipment can be stored at SAP for meetings.

7. Rainy Day Gym Reservations

Mr. Picone invited the council to submit ideas for an equitable use of gym space by spring sport programs when weather causes cancellations. Members are invited to bring their ideas forward at future meetings.

Adjournment:

Mr. Menapace seconded Mr. Caldwell's motion to adjourn the meeting. Mr. Picone adjourned the meeting at 10:07 PM.

The next meeting will be held on June 13 at 8:15 PM at Sweet Air Park.

From BCR&P Reimagining Recreation

DEFINITIONS

Edits by BCRP

"Certified Recreation Council" means a 501c3 non-profit organization recognized by the Baltimore County Board of Recreation and Parks as meeting their criteria established by the Board as part of the bi-annual certification process. Additionally to be certified Recreation Councils will need to have a signed approved Memorandum of Understanding (MOU) with the Baltimore County Department of Recreation and Parks.

"Recognition" means the process established within the By-Laws of the Baltimore County Board of Recreation and Parks to approved Recreation Councils and the MOU process by the Department of Recreation and Parks.

"Recreation program" means a program recognized by a certified recreation council as operating:

- A) solely as a seasonal and/or full year program of a single certified council;
- B) with all funds collected and disbursed by the program controlled and governed by the certified recreation council's adopted By-Laws, policies, or procedures;
- C) with all registrants having an opportunity to participate in the program regardless of skill level; Is it needed?
- D) with multiple skill levels among participants and teams permitted allowing each participant and team to engage at an appropriate level of skill development and/or competition; and
- E) with the program leadership actively involved in the affairs of the council, as defined by the By-Laws, policies, or procedures of the council.

"Recreation Programs" include, but are not limited to:

- A. Inhouse leagues operated by one single Council;
- B. Interscholastic middle school sports teams or programs;

- C. Inter-council sports teams or programs wherein any single council has an insufficient number of registrants to provide a viable intra-council program;
- D. Clinic instructional short term programs (Learn to play style programs etc.)

“Recreation Council Travel/Club Program” means a program:

- A. that does not offer guaranteed participation regardless of skill level within the program;
- B. can operate as a seasonal and/or full year program of a single certified council;
- C. with all funds collected and disbursed by the program controlled and governed by the certified recreation council’s adopted By-Laws, policies, or procedures;
- D. with the program leadership actively involved in the affairs of the council, as defined by the By-Laws, policies, or procedures of the council.

“Outside Club/Travel Program” means a program:

- A. that does not offer guaranteed participation regardless of skill level within the program;
- B. that itself or its parent/affiliate organization has a non-profit, not for profit, for profit or corporate status separate from a certified recreation council; or,
- C. that deposits any revenue in a financial institution or makes disbursements from said account which is not under the control of a recreation council or the federal TIN on the account is assigned to an entity different from the recreation council