



Recreation Council Monthly Meeting Minutes: January 11, 2024

In attendance:

Jarod Picone, Doug Menapace, Max Moog, Brian Caldwell, Jamie Bakert, Katie Reinke, Thomas Spray-Fry, Kevyn Allgeier, Dana Gayleard, Kelly Beninghove, Jeff Beninghove, Joe Travaglione, Eleanor Huber, Scott Jenkins, Chuck Warnke, Stephnie Wilson

Call to Order

President called the meeting to order at 8:25 PM.

Approval of Minutes

Mr. Menapace seconded Mr. Spray-Fry's motion to approve the December 2023 meeting minutes as presented.

Treasurer's Report (November and December 2023)

Mrs. Gayleard presented the November and December TR to the council. She noted two payrolls that cleared. Baseball paid back the loan from the general fund issued in 2019. Only 2 uncleared checks from December 2023 remain outstanding. We discussed basketball fees coming in shortly and the overall health of the general fund improving.

President's Report

1. Participant Registration / Background Checks

Mr. Picone reminded programs that all participants need to be registered and that all volunteers must complete a background check via Baltimore County.

2. CivicRec

We discussed CivicRec as the new software for BCRP. Mr. Allgeier will assist in getting the council a login.

3. Fitness Closets

Fitness has consolidated their equipment closets and was thanked.

4. Volleyball Equipment

The council has volleyball equipment that is ready to be given away and Mr. Picone has arranged for BCRP to assist in removal.

5. CMRC Bylaws Updates

The financial sections of the bylaws and Financial Operating Manuals need significant revisions to be in compliance with BCR&P and remain as a certified council.

- a. Removal of individual program checking accounts
- b. Mr. Moog and bylaw committee working on procedure and re-vamping sheet

6. Insurance for CMRC Programs

Baltimore County insurance does not cover out of state activities. This impacts ski club and potentially our travel programs. Soon we will no longer have a GL policy as well. Options were discussed.

The council will bid the insurance soon for GL, D&O, E&O.

7. Permits

BCR&P permitting fees were discussed and shown. Priority permitting policy was shown and described.

Permitting seasons were shown and discussed.

8. Travel and Recreation Program Budgets

Mr. Picone showed the council a copy of the soccer budget separating travel and rec finances demonstrating that Youth Travel Program and Youth Rec program finances must be independent of each other and that revenue and expenses of each must be tracked and documented in writing. The exact process and software that the soccer program uses to track revenue vs. expenses does not need to be used.

9. Reimagining Recreation

Mr. Picone showed the BCRP deck and the changes.

Council Report

Kevyn Allgeier

1. Upcoming Budget Meeting

There is a budget meeting on Wednesday, February 21, at 6:00 PM at Dulaney high school. The council would like as many as possible to attend, but we will determine one speaker.

2. BCR&P Reimagining Recreation

Mr. Picone will distribute the BCRP transformation deck.

BCRP is changing:

- Insurance
- We will have to pay independent contractors (instructors)
- Permitting process will generate revenue to pay group leadership
- MOU issued by county towards end Q3 2024
- Will be paying for paint and chalk; fees from permitting supplement

Program Updates

None

Old Business:

1. CMRC Youth Basketball Update

Meeting was held and youth basketball published a revised schedule that was more equitable.

Mr. Picone inquired about coverage at SAP on Monday night.

2. Turf Field Update

Mr. Kach's office is looking to schedule a meeting with interested parties around the turf field.

3. CMRC Bylaws

Bylaws approved by CMRC are now posted to the website.

New Business:

None

Adjournment:

Mr. Moog seconded Mr. Menapace's motion to adjourn the meeting. Mr. Picone adjourned the meeting at 10:04 PM.

The next meeting will be held on February 8, at 8:15 PM at Sweet Air Park.

RECREATION AND PARKS DIRECTIVE B-4

TITLE: Monthly Program Standards and Seasons For 02 Leadership

DIRECTIVE: The attached criteria will be used when planning and operating a program, and when assigning part time leadership to a program.

Program Seasons

The attached list of program seasons is provided as a guide for staff to follow. While this is a valuable management tool for staff to use, the Department needs to maintain flexibility in order to respond to the differing needs of recreation and parks councils. In season youth programs will have priority.

Out of season programs can run based on facility availability with no .02 funding, or can be operated with Group Leadership funds. Out of season youth programs which share facilities with a youth in season program can operate without Group Leadership if no additional staffing is required.

Issuance of Field Use Permits

Permits may be issued for lacrosse and spring soccer effective March 1st of each year. Permits may be issued for football and fall soccer effective August 1st of each year.

Field use permits for baseball and softball may be issued to be effective April 1 of each year; however, it must be understood that the Department cannot assure that infields will be worked until April 15. Managers and coaches using fields between April 1 and April 14 must be instructed to conduct daily inspections of infields to be certain that playing conditions are safe. (It is suggested that baseball/softball opening days are not scheduled before the last weekend in April.)

Permits for all outdoor field/diamond usage will end November 30th except those issued for artificial fields.