



Recreation Council Monthly Meeting Minutes: December 14, 2023

In attendance: Jarod Picone, Doug Menapace, Keith Martin, Max Moog, Brian Caldwell, Jamie Bakert, Katie Reinke, Nick Stathopoulos, Scott Jenkins, Kelly Beninghove, Elanor Huber, JoAnn Talbot, Stephanie Wilson, Tracy Shaw, Linda Frederick, Bill Sedara

Call to Order

President called the meeting to order at 8:24 PM.

Approval of Minutes

Mr. Caldwell seconded Mr. Menapace's motion to approve the November 2023 meeting minutes as presented.

Treasurer's Report

Mr. Picone announced that Mrs. Gayleard would not be present due to a family matter. Mr. Martin will send the latest treasurer's report when it comes in and we will review November and December at the January 11, 2024, meeting. Mr. Menapace requested a moment of reflection for Mrs. Gayleard's family.

President's Report

1. Grass Field Use in Late Fall / Winter

Mr. Picone noted that CMRC and Community Supervisor Kevyn Allgeier have been made aware that fields are being used during the off-season. Per Baltimore County Rec and Parks (BCR&P) Directive B4 ([see end of agenda](#)), no new permits are issued for field use after November 30 to let fields rest for re-opening in the spring (March 1). Therefore, there should be no organized activities on CMRC grass fields as they are unpermitted.

Mr. Caldwell inquired as to whether we need more signage. Mr. Picone noted that tonight's meeting and subsequent minutes serve as a reminder for programs to share with their participants regarding closed fields.

2. President's Email Accounts

Mr. Picone noted that he has four (4) email accounts and he prefers correspondence to come through the cmrcpresident2019@gmail.com account for council business. This is also listed on the About Us and Contact Us pages of the website (www.carrollmanor.org).

3. Bylaws Update

Mr. Picone said that once the new CMRC Bylaws, Financial Operating Manual, and Standard Operating Procedures documents are finalized, they will be posted to the website for transparency. Prior to the meeting, Mr. Picone met with Patrick Roddy of the BCR&P prior to the meeting to

discuss process. Once CMRC approves the documents, they will go to the BCR&P for review and feedback.

4. Program Schedules

Mr. Picone requested that the council and Mr. Allgeier need *all* schedules for upcoming programs ASAP. This is to manage facility use as well as provide the ability to open up a space for use should there be a cancellation by a program. Please provide practice and game schedules for better management of limited space.

5. 4th of July Update

Mr. Picone noted there would be more on this later, but CMRC and others met with the Optimists Club regarding the June 29, 2024, fireworks. Mr. Picone noted that one advantage of partnering with the council is utilizing staff for cleanup. Mr. Caldwell noted that CMRC should approach the Senior Center about dimming building lights during the event.

6. Registrations & Background Checks

Mr. Picone reminded the council that all program participants must be registered and all volunteers must have an approved background check as noted on the county's website / list.

7. Program Updates

None

Budget Presentation – CMRC Family Snow & Ski Club

Mr. Stathopoulos presented the budget for the club noting that last year's attendees wanted to repeat the efforts this year. The club has three (3) outings planned for 2024 which are weather dependent. By affiliating with the Mid Atlantic Regional Ski Organization, the club can utilize some savings and gain access to area facilities.

Mr. Menapace seconded a motion by Mr. Caldwell to approve the CMRC Family Snow and Ski Club budget as presented.

Council Report

Mr. Picone noted that Mr. Allgeier is absent from the meeting due to family illness, but sent a report to be read.

1. Schedules

Mr. Picone reiterated the need for schedules both for space allocation and to ensure staffing for sites. Mr. Caldwell noted that if there is a cancellation and an indoor space is not to be used, then there can be savings from not requiring staff to be present.

2. Grass Field Permitting / Permits for Spring

Mr. Picone added Mr. Allgeier's reminder about Directive B4 to give grass fields the time to rest over the winter for the spring. No permits will be issued until March 1, 2024. For spring sports, requests for permits are due December 22 for baseball, softball, lacrosse, and other sports. If a program needs field space this spring, please submit by the deadline.

3. AED Units

Mr. Picone said this is on the radar for the upcoming Region 2 President's Meeting. There have been a lot of issues with these systems. CMRC has requested outdoor units at all CMRC sites, including Long Green Baptist Church and a second unit at Jacksonville Elementary (near the tennis courts). There is no timeline for installation.

Mr. Picone noted that CMRC owns some and pays for pads, batteries, etc. The question is whether CMRC hires a vendor to service all of them for our council or whether BCR&P can secure a group rate for all councils. Mr. Caldwell stressed paying an expert to service them vs. volunteers. Mr. Picone agreed, but noted that the council would still have to monitor that they've been serviced as planned, similar to spot-a-pots and other contracts.

Old Business:

1. Board Bylaws, Financial Operating Manual, Standard Operating Procedures

Mr. Picone noted that revisions generated from the November 9 meeting were sent via emails to council members to review. The only additional item was a stipulation that no CMRC funds be used to purchase alcohol.

Mr. Bakert made a motion to approve the documents as presented. Mr. Menapace called for any further discussion on the matter. Hearing none, Mr. Beninghove and Mr. Stathoplous seconded the motion.

Mr. Picone said the documents would go to the county. Any additional changes requested by the county will be accepted by CMRC and shared with the council at the January meeting or later. When all documents are finalized, they will be published / accessible on the CMRC website.

2. 4th of July Update

Mr. Menapace recapped the December 11 meeting with the Optimists Club regarding the 2024 fireworks. Volunteers from CMRC and the community have been recruited to serve on various subcommittees to make the event a reality.

The current priorities are the stage (secured), entertainment ("That's What She Said" secured), and permits for the JES site (in process).

Regarding fundraising, Mr. Menapace said that Stone Alley now features an opt-out \$5 donation coinciding with any CMRC program registration. This will help absorb costs for this year's fireworks and possibly next year's event as well. Future fundraising, i.e. the "Bucket Brigade" will also help with current and future funding.

New Business:

1. Corporate Match Program

Mr. Bakert announced that since a corporate match pilot program with the CMRC soccer program began in June, the effort has brought in ~\$7300 to date. The issue now is ensuring that funds are properly routed to the program for the volunteer receiving the funds from their employer.

Mr. Bakert requested that CMRC basketball be the next program for outreach. Mr. Picone said CMRC can expand the program and that Mrs. Gayleard can assure that funds get to the proper CMRC programs or the general fund per the volunteer's request.

2. Open Forum

a. CMRC Youth Basketball

Community member Bill Sedara addressed the council regarding the lack of organization and communication with CMRC Youth Basketball, especially the 8th through 12th grade boys program. Mr. Sedara noted inequity among the number of games compared to the program's partner, Cockeysville Rec Council; CRC participants have a 12-game season, CMRC has a six-game season.

Mr. Picone noted that the program is undergoing a change in leadership. Mr Menapace called a six-game season “unacceptable” and offered to reach out to CRC to help resolve issues with a hesitation to play at Sweet Air Park during the week to make the seasons more equitable.

Mr. Picone apologized to Mr. Sedara and said that the executive board and the CMRC Youth Basketball leadership would meet to resolve the issue.

Adjournment:

Mr. Menapace seconded Mr. Caldwell’s motion to adjourn the meeting. Mr. Picone adjourned the meeting at 9:42 PM.

The next meeting will be held on January 11, at 8:15 PM at Sweet Air Park.

2024 meeting schedule:

- **January 11**
- **February 8**
- **March 14**
- **April 11**
- **May 9**
- **June 13**
- **September 12**
- **October 10**
- **November 14**
- **December 12**

RECREATION AND PARKS DIRECTIVE B-4

TITLE: Monthly Program Standards and Seasons For 02 Leadership

DIRECTIVE: The attached criteria will be used when planning and operating a program, and when assigning part time leadership to a program.

Program Seasons

The attached list of program seasons is provided as a guide for staff to follow. While this is a valuable management tool for staff to use, the Department needs to maintain flexibility in order to respond to the differing needs of recreation and parks councils. In season youth programs will have priority.

Out of season programs can run based on facility availability with no .02 funding, or can be operated with Group Leadership funds. Out of season youth programs which share facilities with a youth in season program can operate without Group Leadership if no additional staffing is required.

Issuance of Field Use Permits

Permits may be issued for lacrosse and spring soccer effective March 1st of each year. Permits may be issued for football and fall soccer effective August 1st of each year.

Field use permits for baseball and softball may be issued to be effective April 1 of each year; however, it must be understood that the Department cannot assure that infields will be worked until April 15. Managers and coaches using fields between April 1 and April 14 must be instructed to conduct daily inspections of infields to be certain that playing conditions are safe. (It is suggested that baseball/softball opening days are not scheduled before the last weekend in April.)

Permits for all outdoor field/diamond usage will end November 30th except those issued for artificial fields.