



Recreation Council Monthly Meeting Agenda, October 14, 2021

Attendance: Dene Palazzi-Khan, Abid Khan, Eric Lee, Brian Caldwell, Robert Bowman, Dana Gayleard, Eleanor Huber, JoAnn Talbot, Joe Travaglione, Kathleen Saumell, Elizabeth Miller, Fred Figlewski, Sue Quinn, Dene, Cecillia Donohue, Paul Franzoni, Stephanie Wilson.

Call to Order

Madam President calls the meeting to order at 8:15 PM.

Approval of Minutes

Madam President's motion to approve meeting minutes for September was seconded by Mrs. Quinn and Mr. Travaglione.

Treasurer's Report

Mrs. Gayleard presented the CMRC TR in a new format with the YTD data included. She also informed the council that there was a delay posting payments for CMRC For August and September. The payments were posted in the last couple of days. Mrs. Miller requested a itemized summary of the SA payment posting from Mrs. Gayleard for review. Madam President's motion to approve the CMRC TR report was seconded by Mr. Travaglione and Mr. Caldwell.

Budget Presentations

Basketball:

Mr. Travaglione presented the CMRC In-house Basketball program budget. Mr. Travaglione did not prepare for the Travel program budget due to court space constraints but will prepare the Travel program budget in case space does become available later in the season. Madam President's motion to approve the in-house basketball program budget as presented was seconded by Mr. Caldwell, and Mr. Bowman, and Mrs. Miller.

Council Report

Anthony Hudgins II did not attend the October Monthly meeting.

New Business

1. Stephanie Wilson: Revival of the CMES Roller Skating program: -
Mrs. Wilson is interested in reviving the Carroll Manor Elementary School Roller Skating program as the Program chair. Madam President informed Mrs. Wilson of the process of getting the program off the ground by submitting a budget, going through Stone Alley for registration for participants, and requesting a permit from BCRP. The council welcomed Mrs. Wilson as the new chair for the CMES Roller Skating program.
2. Paul Franzoni – Adult Pickle Ball at SAP
The former president of CMRC, Mr. Franzoni is interested in getting a Adult pickup pickleball

program started for CMRC. The games will be indoor and in the evening. Mr. Franzoni shared that he has all the equipment that is needed to play. Madam President informed Mr. Franzoni of the process of getting the program off the ground by submitting a budget, going through Stone Alley for registration for participants, and requesting a permit from BCRP. Mrs. Quinn informed that there may be an option at NERC at Parkville as well. Mrs. Gayleard will provide Mr. Franzoni with contact information to get started.

3. CMRC Board Credit Card Limit: Mr. Lee –
Mr. Lee, CMRC Budget Director\Treasurer, Informed the council that if a program needs to use the CMRC credit card for purchases over \$10K, they should let Mr. Lee and Mrs. Gayleard know so the card can be unlocked. There is a limit set on the card and anything over \$10K needs to be cleared first before charging.
Madam President stated that any program using the CMRC card for purchases must email Mr. Lee, and Mrs. Gayleard at least 48 hours in advance to validate the program has funds to cover the charge and notification to unlock the card if needed.
The card is shared for ALL CMRC programs and getting the card locked prevents others from using it as well. Mrs. Gayleard stated if possible, programs should try to use checks that she can issue for purchases. Mr. Caldwell suggested updating the CMRC financial policy to reflect this. Item added to meeting minutes for notification of program chairs about the 48-hour notification requirement for using the CMRC Credit Card effective now.
4. CMRC Fitness - Patrick Leonard's memorial plaque:
CMRC Fitness program provided an update about the memorial plaque. A quote from AA Trophy was sent to Mr. Hudgins for review. The citizen-funded project application will be submitted to BCRP for approval. The final location will be the lower pavilion at SAP.
5. Mr. Bowman, CMRC LAX, - LAX Splash – What happened to the deposit? -
Mr. Bowman shared that in the past years when LAX SPLASH used CMRC fields, the fee collected would be transferred to the council. Last year, BCRP charged field rentals to LAX SPLASH and no funds were available for CMRC. Madam President stated that she emailed the BCRP directors for information and she is waiting for a response from BCRP.

Adjournment: Madam President adjourned the meeting at 8:52 PM.

The next meeting will be held on November 14, 2021, at 8:15 PM.

Carroll Manor Rec Council
Treasurer's Report
September 2021

| | Bank Statement 31-Aug-21 | | | | Bank Statement 30-Sep-21 |
|---|-----------------------------|--------------------|---------------------|-----------------------|-----------------------------|
| | Balance | Deposits | Expenses | Net Income/(Loss) | Balance |
| Programs w/ Checking Accounts | | | | | |
| Baseball | \$ 382.26 | \$ 500.00 | \$ 843.00 | \$ (343.00) | \$ 39.26 |
| Field Hockey | \$ - | | | \$ - | \$ - |
| Lacrosse | \$ 27,828.13 | | \$ 3,556.00 | \$ (3,556.00) | \$ 24,272.13 |
| Soccer | \$ 83,791.14 | \$ 600.00 | \$ 21,487.07 | \$ (20,887.07) | \$ 62,904.07 |
| Subtotal - Programs w/ Checking Accounts | \$ 112,001.53 | \$ 1,100.00 | \$ 25,886.07 | \$ (24,786.07) | \$ 87,215.46 |
| Programs w/o Checking Accounts | | | | | |
| Winter | | | | | |
| Basketball - Youth Rec | \$ (9,907.13) | | | \$ - | \$ (9,907.13) |
| Basketball - Youth Travel | \$ (2,760.96) | | | \$ - | \$ (2,760.96) |
| Basketball - Men's | \$ 621.22 | | | \$ - | \$ 621.22 |
| Roller Skating | \$ 941.77 | | | \$ - | \$ 941.77 |
| Ski/Snow Club | \$ 925.77 | | | \$ - | \$ 925.77 |
| Volley Ball | \$ 245.40 | | | \$ - | \$ 245.40 |
| Spring | | | | | |
| Softball | \$ 3,122.07 | | | \$ - | \$ 3,122.07 |
| Tennis - Men's | \$ 522.77 | | | \$ - | \$ 522.77 |
| Summer | | | | | |
| Summer Basketball (Loyola - Billy- League New Program) | \$ 225.71 | | | \$ - | \$ 225.71 |
| Top Shelf Baseball (Al Bumbry Program) | \$ 2,124.76 | | | \$ - | \$ 2,124.76 |
| Fab Lab | \$ (703.23) | | | \$ - | \$ (703.23) |
| Camp Gyrtastic | \$ 1,502.72 | | | \$ - | \$ 1,502.72 |
| Art Camp - Summer | \$ (1.86) | | | \$ - | \$ (1.86) |
| Sport Camp - CM - Mike Wall | \$ 206.87 | | | \$ - | \$ 206.87 |
| Seeds | \$ 217.80 | | | \$ - | \$ 217.80 |
| Fall | | | | | |
| Field Hockey (Funds Held in General Acct) | \$ 17,038.59 | \$ 598.00 | \$ 2,903.60 | \$ (2,305.60) | \$ 14,732.99 |
| Year Round | | | | | |
| Dance | \$ 23,704.48 | | \$ 13,225.89 | \$ (13,225.89) | \$ 10,478.59 |
| Dog Obedience | \$ 1,740.62 | | | \$ - | \$ 1,740.62 |
| Early Bird - CM - Mike Wall | \$ 864.95 | | | \$ - | \$ 864.95 |
| Early Bird - Jax - Karla Lee | \$ 1,999.90 | | | \$ - | \$ 1,999.90 |
| Fitness | \$ 6,562.39 | | | \$ - | \$ 6,562.39 |
| Flag Football | \$ 1,875.63 | | | \$ - | \$ 1,875.63 |
| Futsal - Adult | \$ 3,826.83 | | | \$ - | \$ 3,826.83 |
| Futsal - Youth | \$ - | | | \$ - | \$ - |
| Karate | \$ 2,192.76 | | | \$ - | \$ 2,192.76 |
| Ladies Tennis | \$ 4,549.02 | | \$ 197.85 | \$ (197.85) | \$ 4,351.17 |
| Music | \$ 1,375.27 | | | \$ - | \$ 1,375.27 |
| Spanish Club / Language | \$ 1,518.24 | | | \$ - | \$ 1,518.24 |
| Add'l Programs | | | | | |
| Lax Splash | \$ 260.00 | | | \$ - | \$ 260.00 |
| Sweet Air Park - Pavillion Rental | \$ 262.22 | | | \$ - | \$ 262.22 |
| Sweet Air Park - Expenses | \$ 455.68 | | | \$ - | \$ 455.68 |
| Unidentified Deposits | \$ - | | | \$ - | \$ - |
| Subtotal - Programs w/o Checking Accounts | \$ 65,510.26 | \$ 598.00 | \$ 16,327.34 | \$ (15,729.34) | \$ 49,780.92 |
| Other | | | | | |
| Group Leadership (TBC) | \$ (5,256.27) | | | \$ - | \$ (5,256.27) |
| Rec Council General Fund | \$ 9,227.87 | | \$ 16,580.00 | \$ (16,580.00) | \$ (7,352.13) |
| Subtotal - Other | \$ 3,971.60 | \$ - | \$ 16,580.00 | \$ (16,580.00) | \$ (12,608.40) |
| Total - Programs w/o Checking Accounts & Other | \$ 69,481.86 | \$ 598.00 | \$ 32,907.34 | \$ (32,309.34) | \$ 37,172.52 |
| Axos Bank - (Capital Bldg Fund) | \$ 140,449.28 | \$ 23.09 | | \$ 23.09 | \$ 140,472.37 |
| Total CMRC | \$ 321,932.67 | \$ 1,721.09 | \$ 58,793.41 | \$ (57,072.32) | \$ 264,860.35 |
| Cash Balance Per QuickBooks | | | | | |
| Difference | | | | | \$ 256,650.82 |
| Uncleared Checks | | | | | \$ 8,209.53 |
| | | | | | \$ 8,209.53 |

| Uncleared checks and payments as of 09/30/2021 | | | | |
|--|---------|------------|---------------|-----------------|
| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
| 6/30/2019 | Journal | GRBA 19-01 | | (4,009.69) |
| 1/8/2021 | Check | 15094 | A Flush Away | (152.65) |
| 1/31/2021 | Journal | GRBA ADJ | | (4,009.69) |
| 1/31/2021 | Check | 15125 | Christine New | (37.50) |
| Total | | | | -8209.53 |

**Carroll Manor Rec Council
Treasurer's Report
YTD SEPTEMBER 2021**

| | Bank Statement 1-Jul-21 | | | | Bank Statement 30-Sep-21 |
|---|----------------------------|----------------------|----------------------|-----------------------|-----------------------------|
| | Balance | Deposits | Expenses | Net Income/(Loss) | Balance |
| Programs w/ Checking Accounts | | | | | |
| Baseball | \$ 2,745.62 | \$ 6,224.36 | \$ 8,930.72 | \$ (2,706.36) | \$ 39.26 |
| Field Hockey (Closing checking acct, funds held below) | \$ - | \$ 10.00 | \$ 10.00 | \$ - | \$ - |
| Lacrosse | \$ 24,309.41 | \$ 4,817.77 | \$ 4,855.05 | \$ (37.28) | \$ 24,272.13 |
| Soccer | \$ 40,422.27 | \$ 90,190.11 | \$ 67,708.31 | \$ 22,481.80 | \$ 62,904.07 |
| Subtotal - Programs w/ Checking Accounts | \$ 67,477.30 | \$ 101,242.24 | \$ 81,504.08 | \$ 19,738.16 | \$ 87,215.46 |
| Programs w/o Checking Accounts | | | | | |
| Winter | | | | | |
| Basketball - Youth Rec | \$ (9,907.13) | \$ - | \$ - | \$ - | \$ (9,907.13) |
| Basketball - Youth Travel | \$ (2,760.96) | \$ - | \$ - | \$ - | \$ (2,760.96) |
| Basketball - Men's | \$ 621.22 | \$ - | \$ - | \$ - | \$ 621.22 |
| Roller Skating | \$ 941.77 | \$ - | \$ - | \$ - | \$ 941.77 |
| Ski/Snow Club | \$ 925.77 | \$ - | \$ - | \$ - | \$ 925.77 |
| Volley Ball | \$ 245.40 | \$ - | \$ - | \$ - | \$ 245.40 |
| Spring | | | | | |
| Softball | \$ 3,212.07 | \$ - | \$ 90.00 | \$ (90.00) | \$ 3,122.07 |
| Tennis - Men's | \$ 522.77 | \$ - | \$ - | \$ - | \$ 522.77 |
| Summer | | | | | |
| Summer Basketball (Loyola - Billy- League New Program) | \$ 225.71 | \$ - | \$ - | \$ - | \$ 225.71 |
| Top Shelf Baseball (Al Bumbry Program) | \$ 2,124.76 | \$ - | \$ - | \$ - | \$ 2,124.76 |
| Fab Lab | \$ (703.23) | \$ - | \$ - | \$ - | \$ (703.23) |
| Camp Gymtastic | \$ 1,502.72 | \$ - | \$ - | \$ - | \$ 1,502.72 |
| Art Camp - Summer | \$ (1.86) | \$ - | \$ - | \$ - | \$ (1.86) |
| Sport Camp - CM - Mike Wall | \$ 206.87 | \$ - | \$ - | \$ - | \$ 206.87 |
| Seeds | \$ 217.80 | \$ - | \$ - | \$ - | \$ 217.80 |
| Fall | | | | | |
| Field Hockey (Funds Held in General Acct) | \$ 16,149.76 | \$ 5,649.76 | \$ 7,066.53 | \$ (1,416.77) | \$ 14,732.99 |
| Year Round | | | | | |
| Dance | \$ 17,217.97 | \$ 8,346.51 | \$ 15,085.89 | \$ (6,739.38) | \$ 10,478.59 |
| Dog Obedience | \$ 1,740.62 | \$ - | \$ - | \$ - | \$ 1,740.62 |
| Early Bird - CM - Mike Wall | \$ 864.95 | \$ - | \$ - | \$ - | \$ 864.95 |
| Early Bird - Jax - Karla Lee | \$ 1,999.90 | \$ - | \$ - | \$ - | \$ 1,999.90 |
| Fitness | \$ (723.26) | \$ 7,285.65 | \$ - | \$ 7,285.65 | \$ 6,562.39 |
| Flag Football | \$ 1,875.63 | \$ - | \$ - | \$ - | \$ 1,875.63 |
| Futsal - Adult | \$ 1,980.73 | \$ 1,846.10 | \$ - | \$ 1,846.10 | \$ 3,826.83 |
| Futsal - Youth | \$ - | \$ - | \$ - | \$ - | \$ - |
| Karate | \$ 2,192.76 | \$ - | \$ - | \$ - | \$ 2,192.76 |
| Ladies Tennis | \$ 3,410.77 | \$ 1,138.25 | \$ 197.85 | \$ 940.40 | \$ 4,351.17 |
| Music | \$ 1,375.27 | \$ - | \$ - | \$ - | \$ 1,375.27 |
| Spanish Club / Language | \$ 1,518.24 | \$ - | \$ - | \$ - | \$ 1,518.24 |
| Add'l Programs | | | | | |
| Lax Splash | \$ 260.00 | \$ - | \$ - | \$ - | \$ 260.00 |
| Sweet Air Park - Pavillion Rental | \$ 262.22 | \$ - | \$ - | \$ - | \$ 262.22 |
| Sweet Air Park - Expenses | \$ 455.68 | \$ - | \$ - | \$ - | \$ 455.68 |
| Unidentified Deposits | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subtotal - Programs w/o Checking Accounts | \$ 47,954.92 | \$ 24,266.27 | \$ 22,440.27 | \$ 1,826.00 | \$ 49,780.92 |
| Other | | | | | |
| Group Leadership (TBC) | \$ (5,256.27) | \$ - | \$ - | \$ - | \$ (5,256.27) |
| Rec Council General Fund | \$ 45,736.82 | \$ 600.00 | \$ 53,688.95 | \$ (53,088.95) | \$ (7,352.13) |
| Subtotal - Other | \$ 40,480.55 | \$ 600.00 | \$ 53,688.95 | \$ (53,088.95) | \$ (12,608.40) |
| Total - Programs w/o Checking Accounts & Other | \$ 88,435.47 | \$ 24,866.27 | \$ 76,129.22 | \$ (51,262.95) | \$ 37,172.52 |
| Axos Bank - (Capital Bldg Fund) | \$ 140,401.58 | \$ 70.79 | \$ - | \$ 70.79 | \$ 140,472.37 |
| Total CMRC | \$ 296,314.35 | \$ 126,179.30 | \$ 157,633.30 | \$ (31,454.00) | \$ 264,860.35 |
| Cash Balance Per QuickBooks | | | | | \$ 256,650.82 |
| Difference | | | | | \$ 8,209.53 |
| Uncleared Checks | | | | | \$ 8,209.53 |

| Uncleared checks and payments as of 09/30/2021 | | | | |
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| DATE | TYPE | REF NO. | PAYEE | AMOUNT (USD) |
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| 1/8/2021 | Check | 15094 | A Flush Away | (152.65) |
| 1/31/2021 | Journal | GRBA ADJ | | (4,009.69) |
| 1/31/2021 | Check | 15125 | Christine New | (37.50) |
| Total | | | | -8209.53 |