

# CMRC

## Carroll Manor Recreation Council

### Recreation Council Monthly Meeting Minutes Jan 14, 2021

#### Attendees:

Fred Figlewski, Sue Quinn, Melissa Rodola, Rachel Teiman, Amy Grossi, Eric Lee, Dana Gayleard, Elizabeth Miller, Mike Norton, Billy Keiber, Jo-Ann Talbot, Jarod Picone, Brian Caldwell, Robert. Bowman, Anthony Hudgins

#### Call to Order

Madam President calls the meeting to order at 8:15 PM.

#### Approval of Minutes

Motion to approve November 2020 meeting minutes was approved by Mr. Lee and seconded by Mr. Caldwell.

#### Treasurer's Report

Mrs. Gayleard presented November and December 2020 Treasurer Report (TR). Motion for approval of the November 2020 TR report was brought forth and approved by Mrs. Quinn, and seconded by Mrs. Grossi. Motion for approval of the December 2020 TR was brought forth and approved by Mr. Bowman and Mr. Picone.

Both TR Reports are attached following the meeting minutes.

#### Budget Presentations

All CMRC Budgets will be aligned with the Fiscal Year – July 1 to June 30. After council discussion, it was decided that the budget template will be reviewed by Mr. Lee and available in March. Mr. Lee and Mrs. Gayleard will provide the previous 2 years' P&L statement to the program chairs to assist with developing their Budget.

The Council will be starting to review program budgets Starting in April and May. Program chairs can submit their Budgets to the Treasurer, Mr. Lee electronically for review. After review program chairs can present their budget to the council for review.

All program budgets will be approved by June 30<sup>th</sup> and will be in effect starting July 1, 2021.

#### Council Report

Anthony Hudgins II:

Mr. Hudgins stated that he will be accepting permit requests for spring and the year-long programs now. It may not be approved because of the closer, but the permits will be in and documented and ready when the council resumes normal operations.

Mr. Hudgins provided an update on the Carroll Manor Elementary hybrid baseball diamond. The facilities work for the backstop will be starting the week of Jan 18, 2021.

Mr. Hudgins also reaffirmed his commitment to support the council in its efforts to help the community recover and resume normalcy when the program returns to historic operations.

#### New Business

1. Update from the President:  
Madam President shared with the council that CMRC has received a grant for \$8831.40 from the Baltimore County Recreation and Parks department (BCRP). The grant was approved as part of the Cares Act from Baltimore County to offset the unplanned cost to support COVID requirements and ongoing operational and contractual costs during the shutdown
2. What does the Spring 2021 season look like?  
No plans for Spring 2021 has been shared by BCRP to date. Madam President is in regular email contact with the director of BCRP requesting updates. Spring Programs should proceed with opening program registration with a \$0 fee and submitting their permits. This will help us prepare for starting programs when BCRP orders to resume historical operations.
3. What are our options?  
There are no restrictions for community members using the outdoor facilities on their own. CMRC approved programs cannot take part in organized activities due to the restrictions in place by BCRP.
4. "Doing our own thing" What does that look like? -  
CMRC is prevented from approving activity for programs and can risk voiding our insurance indemnification from BCRP if we resume activities. There are private facilities available for

Adjournment:

The meeting was adjourned at – 9:06 PM.

**The next virtual meeting will be held on Feb 11, 8:15 PM.**

**Carroll Manor Rec Council  
Treasurer's Report  
YTD November 2020**

**Bank Statement  
31-Oct-20**

**Bank Statement  
30-Nov-20**

	Balance	Deposits	Expenses	Net Income/(Loss)	Balance
<b><u>Programs w/ Checking Accounts</u></b>					
Baseball	\$ 2,125.43			\$ -	\$ 2,125.43
Field Hockey	\$ 12,612.97		685.30	\$ (685.30)	\$ 11,927.67
Lacrosse	\$ 15,260.79			\$ -	\$ 15,260.79
Soccer	\$ 58,165.72	\$ 825.00	11,403.99	\$ (10,578.99)	\$ 47,586.73
<b>Subtotal - Programs w/ Checking Accounts</b>	<b>\$ 88,164.91</b>	<b>\$ 825.00</b>	<b>\$ 12,089.29</b>	<b>\$ (11,264.29)</b>	<b>\$ 76,900.62</b>
<b><u>Programs w/o Checking Accounts</u></b>					
<b><u>Winter</u></b>					
Basketball - Youth - Rec	\$ 1,342.87			\$ -	\$ 1,342.87
Basketball - Youth - Travel	\$ (3,123.16)			\$ -	\$ (3,123.16)
Basketball - Men's	\$ 621.22			\$ -	\$ 621.22
Roller Skating	\$ 941.77			\$ -	\$ 941.77
Ski/Snow Club	\$ 925.77			\$ -	\$ 925.77
Volley Ball	\$ 245.40			\$ -	\$ 245.40
<b><u>Spring</u></b>					
Softball	\$ 730.28			\$ -	\$ 730.28
Tennis - Men's	\$ 522.77			\$ -	\$ 522.77
<b><u>Summer</u></b>					
Summer Basketball (Loyola - Billy- League)	\$ 225.71			\$ -	\$ 225.71
Top Shelf Baseball (Al Bumbry Program)	\$ 2,124.76			\$ -	\$ 2,124.76
Fab Lab	\$ (703.23)			\$ -	\$ (703.23)
Camp Gymtastic	\$ 1,502.72			\$ -	\$ 1,502.72
Art Camp - Summer	\$ (1.86)			\$ -	\$ (1.86)
Sport Camp - CM - Mike Wall	\$ 206.87			\$ -	\$ 206.87
Seeds	\$ 217.80			\$ -	\$ 217.80
<b><u>Year Round</u></b>					
Dance	\$ 11,960.02	\$ 3,458.00	\$ 1,015.00	\$ 2,443.00	\$ 14,403.02
Dog Obedience	\$ 1,740.62			\$ -	\$ 1,740.62
Early Bird - CM - Mike Wall	\$ 864.95			\$ -	\$ 864.95
Early Bird - Jax - Karla Lee	\$ 1,999.90			\$ -	\$ 1,999.90
Fitness	\$ (1,237.98)		\$ 112.50	\$ (112.50)	\$ (1,350.48)
Flag Football	\$ 1,875.63			\$ -	\$ 1,875.63
Futsal - Adult	\$ 1,391.88			\$ -	\$ 1,391.88
Futsal - Youth	\$ -			\$ -	\$ -
Karate	\$ 2,192.76			\$ -	\$ 2,192.76
Ladies Tennis	\$ 6,713.89			\$ -	\$ 6,713.89
Music	\$ 1,375.27			\$ -	\$ 1,375.27
Spanish Club / Language	\$ 2,793.24			\$ -	\$ 2,793.24
<b><u>Add'l Programs</u></b>					
Lax Splash	\$ 260.00			\$ -	\$ 260.00
Sweet Air Park - Pavillion Rental	\$ 262.22			\$ -	\$ 262.22
Sweet Air Park - Expenses	\$ 455.68			\$ -	\$ 455.68
Unidentified Deposits	\$ -			\$ -	\$ -
<b>Subtotal - Programs w/o Checking Accounts</b>	<b>\$ 38,427.77</b>	<b>\$ 3,458.00</b>	<b>\$ 1,127.50</b>	<b>\$ 2,330.50</b>	<b>\$ 40,758.27</b>
<b><u>Other</u></b>					
Group Leadership (TBC)	\$ (5,256.27)			\$ -	\$ (5,256.27)
Rec Council General Fund	\$ 88,776.91		\$ 2,355.75	\$ (2,355.75)	\$ 86,421.16
<b>Subtotal - Other</b>	<b>\$ 83,520.64</b>	<b>\$ -</b>	<b>\$ 2,355.75</b>	<b>\$ (2,355.75)</b>	<b>\$ 81,164.89</b>
<b>Total - Programs w/o Checking Accounts &amp; Other</b>	<b>\$ 121,948.41</b>	<b>\$ 3,458.00</b>	<b>\$ 3,483.25</b>	<b>\$ (25.25)</b>	<b>\$ 121,923.16</b>
<b>Axos Bank - (Capital Bldg Fund)</b>	<b>\$ 139,996.42</b>	<b>\$ 55.34</b>	<b>\$ -</b>	<b>\$ 55.34</b>	<b>\$ 140,051.76</b>
<b>Total CMRC</b>	<b>\$ 350,109.74</b>	<b>\$ 4,338.34</b>	<b>\$ 15,572.54</b>	<b>\$ (11,234.20)</b>	<b>\$ 338,875.54</b>
<b><u>Cash Balance Per QuickBooks</u></b>					
Difference					\$ 18,456.18
Uncleared Checks					\$ 18,456.18

**Carroll Manor Rec Council  
Treasurer's Report  
YTD December 2020**

**Bank Statement  
30-Nov-20**

**Bank Statement  
31-Dec-20**

	Balance	Deposits	Expenses	Net Income/(Loss)	Balance
<b>Programs w/ Checking Accounts</b>					
Baseball	\$ 2,125.43	\$ 71.81		\$ 71.81	\$ 2,197.24
Field Hockey	\$ 11,927.67	\$ 40.09	1,883.00	\$ (1,842.91)	\$ 10,084.76
Lacrosse	\$ 15,260.79			\$ -	\$ 15,260.79
Soccer	\$ 47,586.73	\$ 5,664.17	4,005.78	\$ 1,658.39	\$ 49,245.12
<b>Subtotal - Programs w/ Checking Accounts</b>	<b>\$ 76,900.62</b>	<b>\$ 5,776.07</b>	<b>\$ 5,888.78</b>	<b>\$ (112.71)</b>	<b>\$ 76,787.91</b>
<b>Programs w/o Checking Accounts</b>					
<b>Winter</b>					
Basketball - Youth - Rec	\$ 1,342.87		\$ 11,250.00	\$ (11,250.00)	\$ (9,907.13)
Basketball - Youth - Travel	\$ (3,123.16)	\$ 362.20		\$ 362.20	\$ (2,760.96)
Basketball - Men's	\$ 621.22			\$ -	\$ 621.22
Roller Skating	\$ 941.77			\$ -	\$ 941.77
Ski/Snow Club	\$ 925.77			\$ -	\$ 925.77
Volley Ball	\$ 245.40			\$ -	\$ 245.40
<b>Spring</b>					
Softball	\$ 730.28			\$ -	\$ 730.28
Tennis - Men's	\$ 522.77			\$ -	\$ 522.77
<b>Summer</b>					
Summer Basketball (Loyola - Billy- League)	\$ 225.71			\$ -	\$ 225.71
Top Shelf Baseball (Al Bumbry Program)	\$ 2,124.76			\$ -	\$ 2,124.76
Fab Lab	\$ (703.23)			\$ -	\$ (703.23)
Camp Gymtastic	\$ 1,502.72			\$ -	\$ 1,502.72
Art Camp - Summer	\$ (1.86)			\$ -	\$ (1.86)
Sport Camp - CM - Mike Wall	\$ 206.87			\$ -	\$ 206.87
Seeds	\$ 217.80			\$ -	\$ 217.80
<b>Year Round</b>					
Dance	\$ 14,403.02	\$ 764.40	\$ 761.25	\$ 3.15	\$ 14,406.17
Dog Obedience	\$ 1,740.62			\$ -	\$ 1,740.62
Early Bird - CM - Mike Wall	\$ 864.95			\$ -	\$ 864.95
Early Bird - Jax - Karla Lee	\$ 1,999.90			\$ -	\$ 1,999.90
Fitness	\$ (1,350.48)			\$ -	\$ (1,350.48)
Flag Football	\$ 1,875.63			\$ -	\$ 1,875.63
Futsal - Adult	\$ 1,391.88	\$ 389.85		\$ 389.85	\$ 1,781.73
Futsal - Youth	\$ -			\$ -	\$ -
Karate	\$ 2,192.76			\$ -	\$ 2,192.76
Ladies Tennis	\$ 6,713.89	\$ 1,035.57	\$ 265.35	\$ 770.22	\$ 7,484.11
Music	\$ 1,375.27			\$ -	\$ 1,375.27
Spanish Club / Language	\$ 2,793.24			\$ -	\$ 2,793.24
<b>Add'l Programs</b>					
Lax Splash	\$ 260.00			\$ -	\$ 260.00
Sweet Air Park - Pavillion Rental	\$ 262.22			\$ -	\$ 262.22
Sweet Air Park - Expenses	\$ 455.68			\$ -	\$ 455.68
Unidentified Deposits	\$ -			\$ -	\$ -
<b>Subtotal - Programs w/o Checking Accounts</b>	<b>\$ 40,758.27</b>	<b>\$ 2,552.02</b>	<b>\$ 12,276.60</b>	<b>\$ (9,724.58)</b>	<b>\$ 31,033.69</b>
<b>Other</b>					
Group Leadership (TBC)	\$ (5,256.27)			\$ -	\$ (5,256.27)
Rec Council General Fund	\$ 86,421.16		\$ 1,105.48	\$ (1,105.48)	\$ 85,315.68
<b>Subtotal - Other</b>	<b>\$ 81,164.89</b>	<b>\$ -</b>	<b>\$ 1,105.48</b>	<b>\$ (1,105.48)</b>	<b>\$ 80,059.41</b>
<b>Total - Programs w/o Checking Accounts &amp; Other</b>	<b>\$ 121,923.16</b>	<b>\$ 2,552.02</b>	<b>\$ 13,382.08</b>	<b>\$ (10,830.06)</b>	<b>\$ 111,093.10</b>
<b>Axos Bank - (Capital Bldg Fund)</b>	<b>\$ 140,051.76</b>	<b>\$ 59.18</b>	<b>\$ -</b>	<b>\$ 59.18</b>	<b>\$ 140,110.94</b>
<b>Total CMRC</b>	<b>\$ 338,875.54</b>	<b>\$ 8,387.27</b>	<b>\$ 19,270.86</b>	<b>\$ (10,883.59)</b>	<b>\$ 327,991.95</b>
<b>Cash Balance Per QuickBooks</b>					<b>\$ 317,587.85</b>
Difference					\$ 10,404.10
Uncleared Checks					\$ 10,404.10



JOHN A. OLSZEWSKI, JR.  
*County Executive*

ROSLYN JOHNSON, *Director*  
*Department of Recreation and Parks*

In light of the Governor's Maryland Strong Roadmap to Recovery, and in consultation with the County Health Officer while using recommendations from the National Recreation and Parks Association (NRPA) and the Centers for Disease Control, a plan was developed to reopen recreational opportunities/facilities to the public. In light of an increase in health metrics and to bring Baltimore County in line with surrounding jurisdictions the following guidelines are enacted. The Department will follow all State and Local Executive Orders related to recreational activities.

### **Effective February 1, 2021**

Guidelines are applicable to adult and youth activities

#### Recreation and Nature Operations

- Requests for field permits can be submitted to local Recreation Offices beginning February 1.
- Outdoor Nature classes and programs can operate.
- Permits will be issued to user groups consistent with Departmental approved policies and seasons of play. Athletic Fields are available for use on March 1<sup>st</sup>. Ball Diamonds are available for use on April 1<sup>st</sup>.
- Permitted groups will be required to wear masks at all times, masks are recommended for participants for on the field activities.
- Masks are required for coaches, officials and spectators. Players not engaged in on the field activities are required to wear a mask.
- Attendance for permitted activities is limited to players, coaches, officials and one parent/guardian per child.
- Appropriate social distancing must be practiced at all times when not engaged in on the field activities.
- Temperature checks, under 100.4 degrees Fahrenheit, are required for players, volunteers and coaches. Temperature logs must be maintained by permitted groups.
- Games and scrimmages are permitted.
- Appropriate use of PPE by park users.
- No tournaments are permitted at this time.
- No pavilion permits will be issued at this time.
- All indoor activities, programs and events remain closed at this time.
- Licensed Day Care and Learning Youth Clubs can continue to operate at this time.
- Outdoor restroom facilities will be modified in line with facility needs.
- Portable restrooms will remain closed.
- Playgrounds remain open.
- Outdoor Basketball courts remain open
- Outdoor tennis courts remain open.
- Dog Parks remain open.
- Skate Parks remain open.

**Failure to adhere to these guidelines may result in removal from Park property**